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OFFICE OF THE EXECUTIVE SECRETARY

3 July 1968

•	MEMORANDUM FOR	
	CHIEF OF STAFF, DEFENSE INTELLIGENCE AGENCY	
	SUBJECT : Deputy Executive Secretary, USIB	
	l. Confirming our telephone conversation in response to your question, it has now been determined that it will not be necessary for DIA to provide a replacement as Deputy Executive Secretary of USIB when is due to retire in July of 1969. This determination has been approved by Mr. Helms as Chairman of the USIB. Based on present trends and in the absence of a major change in the Board's activities, it is anticipated that the functions of that position can be absorbed by the other members of the USIB Secretariat through adjustments and preparations. that can be accomplished by that time.	
	2. I would like to express sincere appreciation for the valuable contribution each of the three officers assigned by DIA to that position has made to the Secretariat's staff support for the Board's functions. Their military knowledge and experience has been especially helpful during this transitional period when DIA was assuming the role of principal DoD member of the USIB.	
	3. This change in the staffing pattern however is not intended to imply any change in the concept of the USIB Secretariat as a community-oriented organization. It is still contemplated that the Secretariat will continue to be responsible to the Director of Central Intelligence as Chairman of USIB to provide objective and unbiased staff support to the Board's activities in the national interest taking due account of the interests of all participating departments and agencies.	
	4. I trust that this new arrangement which will be effective a	
	year from now will prove satisfactory in all respects.	
	Signed	
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	Executive Secretary	

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